

**MINUTES OF THE AGENDA WORK SESSION
OF THE TOWN COUNCIL OF THE
TOWN OF LAUREL PARK, N.C.
December 15, 2011
9:30 A. M.**

The Laurel Park Town Council held an agenda work session in Town Hall on December 15, 2011 at 9:30 a.m. The following members were present: Mayor Henry T. Johnson, Commissioner Richard P. Cooke, Commissioner Dona M. Mennella, Commissioner J. Carey O'Cain, and Commissioner Robert O. Vickery. Town Manager Jim Ball was also present.

Mayor Johnson called to order the December 15, 2011, Council Agenda Work Session.

APPROVAL OF AGENDA

Commissioner Mennella moved to approve the Agenda. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion to approve the agenda.

AGENDA REVIEW – Council reviewed the agenda items for the December 20, 2011 Town Council regular meeting.

1) Consent Agenda

- a) Minutes from the November 15, 2011 Council Regular Meeting
- b) Minutes from the November 15, 2011 Council Special Work Session
- c) Minutes from the December 15, 2011 Council Work Session

2) Organizational Meeting

- a) Swearing into office Commissioner Richard P. Cooke
- b) Swearing into office Commissioner Robert O. Vickery
- c) Swearing into office Mayor J. Carey O'Cain
- d) Council elects Mayor Pro Tempore
- e) Laurel Park ABC Board
 - Michael Hodes – Re-appoint to 12/31/14
- f) Laurel Park Planning Board
 - Paul Hansen – Re-appoint to 12/31/13
 - Ron Rosenberger – Re-appoint to 12/31/13
 - Tom Davis – Re-appoint to 12/31/13
 - Lou Lunardon – Re-appoint to 12/31/13
- g) Laurel Park Board of Adjustment
 - Dick Jones – Re-appoint to 12/31/14
 - Nancy Irving – Re-appoint to 12/31/14
- h) Laurel Park Parks and Greenways Board
 - Donald McIntyre – Re-appoint to 12/31/13
 - Elizabeth Sager – Appoint to 12/31/13

3) Public Hearing(s)

None

4) Old Business

None

5) New Business

- a) Consideration, Bi-weekly Pay Period
- b) Discussion, Council Vacancy

6) Town Manager's Report

COUNCIL UPDATES AND OPEN DISCUSSION – Council received updates on and discussed the following areas:

1. Discussion, Council Biographies. Mr. Ball stated that he gave each Council member a current copy of his/her biography to update for the Town's website.
2. Discussion, Rhododendron Lake Park. Mr. Ball stated that Clement Riddle, of ClearWater Environmental, told him that the stream restoration plan had been submitted to the Army Corps of Engineers. Mr. Riddle told Mr. Ball that he hoped the plan would be finalized shortly after the holidays.

Mr. Ball stated that the Town Attorney had all of the paperwork prepared to purchase the small portion of the Youngblood property. The surveyor's work needed to be recorded and then the closing date would be scheduled. He hoped the closing would occur before the end of the calendar year.

3. Discussion, Unknown Owner Parcels. No additional informed was discussed on the item.
4. Discussion, Coates America Contract. Mr. Ball stated, as discussed at the last work session, the contract in lieu of annexation with Coates America would expire in 2011. Because of the changes made with annexation law during the past legislative session, he recommended that the Town not pursue renewing the contract. He stated that the date for Mayor-Elect O'Cain and him to meet Coates America representatives had not been set.
5. Discussion, Unemployment Claim. Mr. Ball discussed an unemployment claim received by the Town in the amount of \$3,933.70. The Town is self-insured against unemployment claims.
6. Discussion, Board Member Appreciation. Mr. Ball stated that after each election the Council had scheduled a board member appreciation dinner. He proposed the date for it be February 22, 2012. Council concurred.
7. Discussion, Police Chief Farewell. Mr. Ball discussed with Council the proposal that a farewell event for Chief Fisher be scheduled at the Cedars. Council concurred. The date and time would be determined as soon as practical.
8. Discussion, Police Chief Search. Mr. Ball informed Council that currently there were four applicants being considered for the position. The selection process would hopefully be concluded over the next 8-10 day period.

KEY DATE(S) – Council reviewed and discussed the following key date(s):

The 2012 Essentials of Municipal Government is scheduled for January 25-26, 2012 in Asheville at the Doubletree Biltmore.

There being no further business, Commissioner Vickery moved to adjourn. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion.

J. Carey O'Cain, Mayor

ATTEST:

Kimberly B. Hensley, CMC
Town Clerk

Date