

**MINUTES OF THE AGENDA WORK SESSION
OF THE TOWN COUNCIL OF THE
TOWN OF LAUREL PARK, N.C.
June 16, 2011
9:30 A. M.**

The Laurel Park Town Council held an agenda work session in Town Hall on June 16, 2011 at 9:30 a. m. The following members were present: Mayor Henry T. Johnson, Commissioner Dona M. Mennella, Commissioner J. Carey O'Cain, Commissioner Richard P. Cooke, and Commissioner Robert O. Vickery. Town Manager Jim Ball was also present.

Mayor Johnson called to order the June 16, 2011, Council Agenda Work Session.

APPROVAL OF AGENDA

Commissioner Mennella moved to approve the Agenda. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion to approve the agenda.

AGENDA REVIEW – The Council reviewed the agenda items for the June 21, 2011 Town Council regular meeting.

1) Consent Agenda

- a) Minutes from the May 17, 2011, Council Regular Meeting
- b) Minutes from the May 17, 2011, Closed Session
- c) Minutes from the June 16, 2011 Council Work Session

2) Public Hearing(s)

FY 2011-2012 Budget Ordinance pursuant G. S. 159-12

3) Old Business

Consideration, FY 2011-2012 Budget Ordinance

4) New Business

- a) Consideration, FY 2010-2011 Budget Ordinance Amendment #2
- b) Consideration, Town Attorney contract

5) Town Manager's Report

COUNCIL UPDATES AND OPEN DISCUSSION – The Council received updates on and discussed the following areas:

1. Discussion, Shaws Creek Roads. Mr. Ball provided a summary to the Town Council on the topic. He stated that Shaws Creek Farm, a planned unit development, was approved back in 2003. The P. T. Green Company stated that upon completion of the planned unit development they wished to dedicate the roads to the Town. The Town agreed, as long as the roads were built to the Town's specification. The roads within the development are paved with a tar and gravel layer, but the final one inch of asphalt had not been applied.

Approximately eighteen months ago, Tom Jacobson, representing P. T. Green Company, asked if the Town would be willing to accept a portion of the roads prior to the overall completion of the entire planned unit development. Council stated they would review any portion for acceptance if finished to Town standards.

Currently, the road section addressed by Tom Jacobson has not been finished. The main hold-up has been that there are about 400 truck-loads of dirt to be removed from the last three building sites that the developer would like to have removed before finishing the roads. He feels that this truck traffic could damage the finished roads and does not want to repair any potential damage. He is willing to give the dirt away but there is not a lot of construction going on with the county.

Mr. Ed Kane, a resident of the development, was present at the work session and addressed the Council asking for any assistance in getting the developer to finish the roads. His main point was that the homeowners within the development pay for snow removal. He understood that snow removal service would be provided through the Town once the roads were accepted.

Commissioner Vickery asked how many units still needed to be completed. Mr. Ball stated there were four units still remaining to be built and one of those four units was currently under construction.

Mayor Johnson and Mr. Ball plan to schedule a meeting with Tom Jacobson to determine if any additional information can be obtained on the issue.

2. Discussion, Budget Closeout for FY 2010-2011. Mr. Ball reviewed with Council the FY 2010-2011 budget through May 31, 2011. In broad terms, he stated that estimated revenues were approximately \$30,000 above budgeted projections. He stated that expenditures would be watched closely as all departmental expenditures were running close to budgeted projections. A budget amendment had been prepared for the June Council Meeting to account for any departments exceeding their original budget estimate. Mr. Ball stated that, at each work session over the next several months, he would continue to review the execution status of the FY 2010-2011 budget with the Council until the budget year and Town audit were completed.
3. Discussion, AT&T Easement Request and Meeting. Mr. Ball stated that he and Mayor were coordinating a meeting with AT&T as a follow-up to the discussions at the last work session. The easement discussion with AT&T would not be considered until after this meeting. Commissioner O'Cain added that he did not like the service markers being used by AT&T and could AT&T use lower markers in the future.
4. Discussion, Unknown Owner Parcels update. No new information was discussed on this topic.
5. Discussion, Rhododendron Lake Park update. Mr. Ball informed Council that Clement Riddle stated that he would be meeting on June 14, 2011 with the US Army Corps of Engineers, the North Carolina Division of Water Quality, the US Fish and Wildlife Service, and the North Carolina Wildlife Resource Commission on-site at the proposed Rhododendron Lake Park. The purpose of the meeting was to evaluate the proposed stream mitigation project.
6. Discussion, Parks and Greenways Survey. Mr. Ball gave to each Council member for their review a summary of the Parks and Greenway survey that was mailed along with the April Town Newsletter.
7. Discussion, Laurel Park Place request. Mr. Ball informed Council that he received a letter from the Laurel Park Place homeowners association. The letter requested the installation of two reverse speed bumps along Laurel Park Place and reduction of the speed limit within the area from 25 mph to 15 mph to help control speeding. After a brief discussion, Council did not favor the reverse speed bumps but would consider the speed limit reduction.

8. Discussion, Fall Brush Collection. Mr. Ball recommended to Council that a fall brush collection would not be scheduled. Council concurred.
9. Discussion, Parks ordinance. Mr. Ball discussed with Council a proposal to allow tents and arbors within the Town parks upon request. Mayor Johnson stated he felt there should be a size restriction. Mr. Ball stated he would research the issue in more detail and make a recommendation at the next work session.

KEY DATE(S) – The Council reviewed and discussed the following key date(s): none

CLOSED SESSION

Commissioner Mennella moved to recess the Regular Meeting and go into Closed Session for the purpose of considering the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee [N.C.G.S. 143-318.11(a)(6)]. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion.

Commissioner Cooke moved to reconvene the Regular Meeting. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion.

There being no further business, Commissioner Vickery moved to adjourn. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion.

ATTEST:

Kimberly B. Hensley, CMC
Town Clerk

Henry T. Johnson, Mayor

Date