

**MINUTES OF THE AGENDA WORK SESSION
OF THE TOWN COUNCIL OF THE
TOWN OF LAUREL PARK, N.C.
March 11, 2010
9:30 P. M.**

The Laurel Park Town Council held an agenda work session in Town Hall on March 11, 2010 at 9:30 a. m. The following members were present: Commissioner Richard P. Cooke, Commissioner Dona M. Mennella, Commissioner J. Carey O’Cain, and Commissioner Robert O. Vickery. Town Manager Jim Ball was also present. Mayor Henry T. Johnson was absent.

Mayor Pro Tem Cooke called to order the March 11, 2010, Council Agenda Work Session.

APPROVAL OF AGENDA

Commissioner Vickery moved to approve the Agenda. Mayor Pro Tem Cooke asked for discussion; there was none. The vote was unanimous in favor of the motion to approve the agenda.

AGENDA REVIEW – The Council reviewed the agenda items for the March 16, 2010 Town Council regular meeting.

1. Consent Agenda

- a) Minutes from the February 16, 2010, Council Regular Meeting
- b) Minutes from the February 16, 2010, Council Special Work Session – Town Ordinances
- c) Minutes from the March 11, 2010, Council Work Session
- d) Tax Releases

2. Public Hearings

None

3. Old Business

None

4. New Business

- a) Consideration, Chapter 2, Articles 4, Manufacture, Sale, and Use of Pyrotechnics Ordinance
- b) Consideration, Chapter 2, Article 5, States of Emergency Ordinance
- c) Consideration, Chapter 2, Article 6, Alcoholic Beverages Ordinance
- d) Consideration, December 2009 Pavement Condition Survey
- e) Consideration, to set a special budget work session for April 22, 2010 at 9:30 a. m. at the Hendersonville Country Club

5. Town Manager’s Report

COUNCIL UPDATES AND OPEN DISCUSSION – The Council received updates on and discussed the following areas:

- 1. Discussion, general review of Town ordinances for the Tuesday special work session.
 - Nuisances Dangerous or Prejudicial to Public Health or Public Safety Ordinance

Mr. Ball discussed with Council the goal to review one ordinance at the next special work session scheduled for Tuesday, March 16, 2010 at 10:00 am.

2. Discussion, update Old Lake Property. Mr. Ball informed Council that there was no new information on the condemnation action for the Old Lake Property.
3. Discussion, Ice Storm Clean-up. Mr. Ball reviewed with Council the bids received on February 22 for the 2010 Ice Storm Clean Up. The bid rate was based on a four-man chipper crew and equipment working an eight-hour day.

<u>COMPANY</u>	<u>BID AMOUNT (DAY RATE)</u>
ASPLUNDH	\$ 983.92
HARRY'S DITCHING	\$ 1,198.00
CRAB CREEK	\$ 1,199.00
BRIAN OSTEEN	\$ 1,299.00
CONSTRUCTION MANAGERS	\$ 1,300.00
JOHN ROSS, INC.	\$ 1,475.00
JOE CROWELL, CONT	\$ 1,550.00
SNOW CREEK	\$ 1,740.00
MILLERS BROTHERS	\$ 1,960.00
LMGC	\$ 2,528.00
TARHILL PAVING	\$ 2,960.00

Mr. Ball stated that Asplundh began the clean up on March 1, 2010, but only completed one day of work that week because of the March 2-3 snow storm. They have worked each day of the work week beginning March 8. A second crew began work on March 9. Mr. Ball estimated that the entire clean up effort would cost approximately \$70,000 and take up to six weeks to complete depending upon weather.

4. Discussion, FY 2009-2010 budget. Mr. Ball discussed with Council the impact on the FY 2009-2010 budget as a result of the harsh winter ice and snow storms. A budget amendment will be drafted for the April work session. The following areas of concern were discussed:
 - Public Works overtime. In an average year, there is 500 hours of overtime budgeted for the Public Works Department. The cost associated with this overtime is approximately \$13,500. As of February 28, the Public Works Department had used approximately 1,100 hours of overtime. The overtime hours will increase as a result of the March 1-2 snow storm. The estimated budget amendment for this area is approximately \$18,900.
 - Unemployment claim. Mr. Ball stated this cost is approximately \$3,300.
 - Snow removal. In a normal year the budget for this line item is \$10,000. Due to the difficult winter, an additional \$18,000 has been spent mainly for sand and salt. In looking back at previous year's budgets, the last budget year that the \$10,000 figure was exceeded was FY 2003-2004.
 - Auto supplies. Due to the additional use of vehicles from the snow/ice events, fuel costs were up about \$3,000.
 - Equipment maintenance/materials. The line item will exceed budget by approximately \$5,000.
 - Contracted services. The ice storm will have the greatest overall impact. The unforeseen cost will be approximately \$70,000. The clean up efforts have been started by Asplundh. Contracted services will be monitored closely as the final cost of the clean up could exceed the estimate.
 - Capital outlay. The additional truck with snow plow and sander was \$56,700.

In summary, the overall additional costs associated with the harsh winter were approximately \$175,000. Mr. Ball stated that in preparing the budget amendment for the April work session, other areas within the budget will be reviewed to see if any projects may be deferred to help offset some of the projected costs.

5. Discussion, FY 2010-2011 budget preparation. Mr. Ball discussed setting a date for the annual budget meeting with Council and staff. Council agreed to place, setting a special budget work session for April 22, 2010 at 9:30 a. m. at the Hendersonville Country Club, on the agenda for the Tuesday Regular Meeting.
6. Discussion, Transition of Wachovia accounts to Wells Fargo. Mr. Ball presented to Council an information paper from Wells Fargo providing an update on the conversion of Wachovia accounts to Wells Fargo.
7. Discussion, 2009 Pavement Condition Survey. Will Buie, of William G. Lapsley and Associates, reviewed the 2009 Pavement Condition Survey that was completed in December with the Council. Mr. Buie discussed, in detail, the background for the survey and when previous surveys had been completed, the visual survey methodology used to complete the survey, the classification system used within the survey, and the conclusions and recommendations from the survey. Council agreed to place the 2009 Pavement Condition Study on the agenda for the Tuesday Regular Meeting.
8. Discussion, Sewer Study. Due to the length of the meeting, discussion on the sewer study was tabled until the April work session.

KEY DATES – The Council reviewed and discussed the following key date(s):

2010 NCLM Regional Legislative Meeting scheduled for Tuesday, April 20, 2010 from 4:00 pm to 6:00 pm at the Asheville Civic Center.

The Civic Association Annual Dinner scheduled for Thursday, June 10, 2010 at the Hendersonville Country Club.

There being no further business, Commissioner O’Cain moved to adjourn. Mayor Pro Tem Cooke asked for discussion; there was none. The vote was unanimous in favor of the motion.

Henry T Johnson, Mayor

ATTEST:

Kimberly B. Hensley, CMC
Town Clerk

Date