

**MINUTES OF THE AGENDA WORK SESSION
OF THE TOWN COUNCIL OF THE
TOWN OF LAUREL PARK, N.C.
May 12, 2011
9:30 A. M.**

The Laurel Park Town Council held an agenda work session in Town Hall on May 12, 2011 at 9:30 a. m. The following members were present: Mayor Henry T. Johnson, Commissioner Dona M. Mennella, Commissioner J. Carey O'Cain, and Commissioner Robert O. Vickery. Town Manager Jim Ball was also present. Commissioner Richard P. Cooke was absent.

Mayor Johnson called to order the May 12, 2011, Council Agenda Work Session.

APPROVAL OF AGENDA

Commissioner Mennella moved to approve the Agenda. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion to approve the agenda.

AGENDA REVIEW – The Council reviewed the agenda items for the May 17, 2011 Town Council regular meeting.

1. Consent Agenda
 - a) Minutes from the April 19, 2011 Council Regular Meeting
 - b) Minutes from the April 26, 2011, Budget Work Session
 - c) Minutes from the May 12, 2011 Council Work Session
2. Public Hearings – None
3. Old Business – None
4. New Business
 - a) Consideration, Proclamation, Small Business Week
 - b) Consideration, Resolution, Henderson County Multi-Jurisdictional Natural Hazards Mitigation Plan
 - c) FY 2011-2012 Budget Memorandum
 - d) Consideration, Public Hearing, FY 2011-2012 Budget
5. Town Manager's Report

COUNCIL UPDATES AND OPEN DISCUSSION – The Council received updates on and discussed the following areas:

1. Discussion, Civic Association Concert at Jump Off. Sonny Iler, representing the Civic Association, stated that planning was continuing for the "BBQ and Bluegrass on the Rock." The event scheduled at Jump Off Rock for May 21, 2011 would begin at 5:30 p.m. Mr. Iler presented a plan outline of the event to Council. He discussed in detail the event information, financial sponsors, logistics sponsors, and ticket sales for the barbeque. An additional coordination meeting was scheduled for the following Tuesday between Mr. Ball, Chief Fisher, Commissioner O'Cain, and Mr. Iler.
2. Discussion, Budget Closeout for FY 2010-2011. Mr. Ball reviewed with Council the FY 2010-2011 budget through April 30, 2011. In broad terms, he stated that estimated revenues were approximately \$24,000 above budgeted projections. He stated that expenditures would be watched closely as all departmental expenditures were running close to budgeted projections. A budget amendment would be prepared as necessary for consideration at the June Council Meeting to account for any

departments exceeding their original budget estimate. Mr. Ball stated that, at each work session over the next several months, he would review the execution status of the FY 2010-2011 budget with the Council until the budget year was complete.

3. Discussion, Planning Board Vacancy. Commissioner O'Cain recommended Laurie Bakke to fill the Planning Board vacancy. He stated he discussed the appointment with her and she stated she would be very interested in serving. Council concurred. Ms. Bakke's appointment would be placed on the Consent Agenda for the May 17, 2011 Council meeting.
4. Discussion, AT&T Easement Request. Mr. Ball stated that he had meet with Jerry Duvall who discussed a proposed easement request on behalf of AT&T. The easement would be for the corner of Laurel Green near the creek. Mayor Johnson stated, prior to any action on the easement request, he would like to meet with the local AT&T representative so Council could fully understand the entire AT&T upgrade plan and how it would affect Laurel Park as a whole. Commissioner O'Cain stated he also did not like the service markers being used by AT&T. Mr. Ball will try to coordinate the requested meeting.
5. Discussion, Bi-weekly Pay Period. Mr. Ball stated that, at the last budget work session, Council discussed changing the pay period to bi-weekly. Mr. Ball stated that he discussed the change with the Town auditor and her recommendation was to make the change to coincide with the calendar year. Council concurred. Mr. Ball stated that all policies and procedures necessary to facilitate the change would be completed during the fall.
6. Discussion, Unknown Owner Parcels. Mr. Ball stated that he and Kim Hensley met with Pam Carver, Henderson County Land Records, and discussed the title search work completed by Loic Laforet, a North Carolina certified paralegal, from Juris Care, Inc. on the unknown parcels within the Town. Loic Laforet was also in attendance at the meeting. It was discussed that the title search work had identified owners to several of the properties. Ms. Carver will use the documentation to confirm that the chain of title was correct. Any of the parcels in which a clear title was not found could be considered for foreclosure.
7. Discussion, Stained Glass Week. Mayor Johnson stated that Flat Rock had asked the other local governments to pass a proclamation recognizing July 2011 as Stained Glass month. Council concurred. The proclamation would be added to the consent agenda for the May 17, 2011 Council meeting.

KEY DATE(S) – The Council reviewed and discussed the following key date(s):

Laurel Park Civic Association annual dinner meeting, Wednesday, June 15, 2011 at 6:00 p. m. at the Hendersonville Country Club.

There being no further business, Commissioner Vickery moved to adjourn. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion.

Henry T. Johnson, Mayor

ATTEST:

Kimberly B. Hensley, CMC
Town Clerk

Date