

**MINUTES OF THE AGENDA WORK SESSION  
OF THE TOWN COUNCIL OF THE  
TOWN OF LAUREL PARK, N.C.  
October 15, 2009  
9:30 P. M.**

The Laurel Park Town Council held an agenda work session in Town Hall on October 15, 2009 at 9:30 a. m. The following members were present: Mayor Henry T. Johnson, Commissioner Robert O. Vickery, Commissioner Keith A. Maddox, and Commissioner Dona M. Mennella. Commissioner Richard P. Cooke was absent. Town Manager Jim Ball was also present.

Mayor Johnson called to order the October 15, 2009, Council Agenda Work Session.

**APPROVAL OF AGENDA**

Commissioner Maddox moved to approve the Agenda. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion to approve the agenda.

**AGENDA REVIEW** – The Council reviewed the agenda items for the October 20, 2009 Town Council regular meeting.

- 1) Consent Agenda
  - a) Minutes from the September 15, 2009, Council Regular Meeting
  - b) Minutes from the September 15, 2009, Council Special Work Session – Town Ordinances
  - c) Minutes from the October 15, 2009, Council Work Session
  - d) Tax Release
  
- 2) Public Hearings  
None
  
- 3) Old Business  
Consideration, Revoke Chapter 7, Article 2, Concealed Weapons on Municipal Property Ordinance
  
- 4) New Business
  - a) Consideration, Town Audit Report as prepared by Burleson & Earley, P.A. for year ending June 30, 2009
  - b) Consideration, Chapter 5, Article 3, Street Cutting or Excavating on Right-of-Way Ordinance
  - c) Consideration, Chapter 5, Article 5, Tree Trimming on Street Right-of-Way and Town Property Ordinance
  - d) Consideration, Resolution for Approving Water Shortage Response Plan
  - e) Consideration, Resolution Regarding the Sealing and the Unsealing of Closed Session Minutes
  - f) Consideration, Resolution Requesting the North Carolina General Assembly Exclude the Appalachian Development Highway System Funding from the NCDOT Equity Formula
  
- 5) Town Manager's Report

**COUNCIL UPDATES AND OPEN DISCUSSION** – The Council received updates on and discussed the following areas:

UPDATES/NOTES:

1. Discussion, FY 2008-2009 draft audit. Council met with Bronwyn Burleson of Burleson & Early, P.A. and reviewed a draft copy of the Town's FY 2008-2009 audit. The auditor answered questions from

the Council. A few grammatical changes were made to the text of the audit. The auditor stated the results of the audit disclosed no instances of noncompliance or other matters that were required to be reported under Government Auditing Standards. The auditor will forward a copy to the North Carolina Local Government Commission for review. Once the process is completed, the final audit will be prepared.

2. Discussion, general review of Town ordinances for the Tuesday work session. Mr. Ball stated the next special work session was scheduled for Tuesday, October 20, 2009 at 10:00 am. At the work session, he would review with the Council the ordinances that still need to be updated.
3. Discussion, street survey for FY 09-10. Mr. Ball informed Council that he had met with Will Buie of William G. Lapsley & Associates, P.A. Mr. Buie stated they had completed 100% of the field work for the street survey and provided a draft copy of the field work for the Town staff to review. The final report should be completed over the next couple of months.
4. Discussion, Henderson County Strategic Energy Plan. Mr. Ball stated he was contacted by Will Sager from Henderson County. Mr. Sager asked if Laurel Park would want to participate with the county in developing a Henderson County Strategic Energy Plan. The complete details were being finalized. It was the consensus of the Council to participate, but to not make any overall final decision until all details were available.
5. Discussion, Henderson County Stormwater Phase II Program. Mr. Ball stated he was contacted by Natalie Berry from Henderson County. Ms. Berry stated that the county was looking at developing a county-wide Phase II Stormwater plan and would Laurel Park like to participate in a county-wide program. The program would be very similar to how Soil and Erosion control was implemented county-wide. The complete details were being developed through her office. It was the consensus of the Council to participate, but to not make any overall final decision until all details of the plan were available.
6. Discussion, update Old Lake Property. Mr. Ball stated that he and the Mayor had meet with Clement Riddle, Clear Water Environmental Consultants, Inc., regarding other funding sources for the stream restoration on the Old Laurel Lake property. Mr. Riddle discussed creating a Private Mitigation Fund. His company would handle all the permitting and construction for the project with the costs to be paid through the Private Mitigation Fund.

Mayor Johnson and Mr. Ball met with the Sam Neill, Town Attorney, and discussed the matter. Sam Neill stated to Mayor Johnson and Mr. Ball that he would ask for a closed session at the end of the October 20, 2009, regular Council meeting to further discuss the issue.

7. Discussion, sewer project. Mr. Ball informed Council that the sewer committee met with Will Buie of William G. Lapsley & Associates, P.A. in regard to completing a review of a gravity option to adding sewer within the community. Two issues were discussed at the meeting that will have an impact on the final planning. One issue was concerning if obtaining easements on private property should be considered or should the plan only consider work within Town right-of-ways. It was the consensus of the sewer committee that easements should be considered. The second issue addressed adding lift stations at various locations within the community. The committee discussed that there were probably a certain number of homes to be served by a single lift station that would make the station cost effective to build and maintain. The two issues would be addressed with the City of Hendersonville when Mr. Buie and Mr. Ball review the draft plan with them.

The next step before beginning to finalize the overall plan would be to meet with the City of Hendersonville, which should occur later in the month of October.

8. Discussion, information management between staff and Council. Council discussed various ways to expand the use of email to transmit information to the Council in an effort to reduce paper copies. Several areas were discussed. As an example, the weekly information paper to Council could be scanned and transmitted electronically. An effort would be made to send more agenda documents to Council electronically with the Mayor always having a paper copy of all items at meetings for Council.

**KEY DATES** – The Council reviewed and discussed the following key dates:

NCLM Annual Conference in Greenville, NC – October 25-27, 2009  
Essentials of Municipal Government in Asheville, NC – February 24-25, 2010

There being no further business, Commissioner Maddox moved to adjourn. Mayor Johnson asked for discussion; there was none. The vote was unanimous in favor of the motion.

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Henry T. Johnson, Mayor

ATTEST:

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Kimberly B. Hensley, CMC, Town Clerk

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Date