



**Parks and Greenways Board  
Special Meeting Minutes  
April 11, 2025 – 12:00 PM  
Laurel Park Town Hall**

Vice Chair/Acting Chair Judy Lyons called the meeting to order at 12:00 PM on Friday, April 11, 2025.

In attendance were:

Judy Lyons, Vice Chair/Acting Chair  
Denise Layfield  
Pat La Salle, Secretary

Aaron Hollis, Asst to Town Manager/Zoning Administrator (joined at 12:45 PM)

**PUBLIC COMMENT**

None

**APPROVAL OF AGENDA**

Judy requested the inclusion of an agenda item to relate a development in the contract work planned for Canal Park. With the inclusion of this item, the agenda was unanimously approved on motion by Pat and second by Denise.

**REVIEW OF BOARD APPLICANTS**

Two of the applicants for the Parks & Greenways Board are residents of the ETJ rather than the Town and ineligible for a seat on the Board. The Board voted unanimously to recommend in this order

John Glover  
Paula Bailey  
Anne Waring

on a motion by Denise and seconded by Pat.

Our understanding is that our recommendation will be carried to the Town Council at their next meeting (Tuesday, April 15<sup>th</sup>) for approval in time for the appointees to attend the next P&G meeting (Tuesday, May 13<sup>th</sup>).

**UPDATE ON CONTRACT WORK FOR CANAL PARK**

We have been informed that the Land of Sky Regional Council has a concern regarding the “water feature” in Canal Park and recommended that no work be done within 30 feet on either side of the “water feature”. Aaron Hollis joined the Board meeting in time to update the members with the information that he had informed the Land of Sky Council that the “water feature” (being a mostly dry drainage ditch) may be mislabeled as such, that a 60’ wide swath would seriously impact the scope of the plan and that the kudzu removal work is not expected to impact the flow of water. The Council agreed to conduct a site visit to Canal Park to inspect the area and determine whether the planned work would have an adverse impact on the area. Denise agreed to update Rhodes Excavating that they are our contractor of choice but that we have a slight delay.

#### **ADJOURNMENT**

There being no further business, Pat moved to adjourn at 12:52 PM, seconded by Denise and unanimously approved.