



LAUREL PARK COMPREHENSIVE PLAN STEERING COMMITTEE

July 24, 2025, Meeting Minutes

Town on the Mountain Comprehensive Plan Update, Meeting 4

Attended:

Dr. Mary Roderick, Land-of-Sky Regional Council Planning Director
Carey O'Cain, Mayor Town of Laurel Park
Cara Reeves, Town Manager of Laurel Park
Philip Wiehe, Steering Committee Chair, Planning Board Chair
Stephanie Eaves, Steering Committee Vice Chair
Denise Layfield, Steering Committee Recording Secretary, Parks and Greenways Board
Luke Costlow, Planning Board Secretary, Gribbley Permaculture
Mark Morse, Board of Adjustment Chair
Nancy McKinley
Cindy Rasmussen
Tim Culberson

Absent:

Mary Margaret Licisyn, Planning Board Vice Chair
Anne Hartig, Laurel Park Bee City USA Committee
Nicole Baumann, Crate Wine Market and Project
Scott Keels
Deb Bridges, Commissioner
Averee Refshauge, Yoga and Massage
Bobbie Trotter, Chief of Police

Call to Order

Meeting was opened at 4:30 p.m. by Chair Wiehe

Chair reminded committee members of the opportunity to attend the Laurel Park History tours. Sign up on Laurel Park website. Chair Wiehe said he's also working on a tour for this committee to help members understand Laurel Park borders and ETJ territories as well as other important features, maybe in September.

Approval of Minutes

Motion to approve June 30, 2025, minutes made by Wiehe. The vote was unanimous in favor of the motion.

The Committee deliberated on the Town on the Mountain Implementation Matrix and suggested changes and updates that were facilitated and recorded by Regional Planner Dr. Mary Roderick. These changes will be presented at the next meeting for continued consideration. The Committee picked up its discussion from the last meeting at Chapter 6, Page 99, Transportation. Then the committee deliberated on new material beginning at Goal 7-1: “Laurel Park is financially stable and has a diversity of funding sources for project investment.” Discussion ended at Goal 8:1 “Laurel Park maintains up-to-date information to monitor and plan for services that match development activity.”

Old Business

Section 7:3 “Laurel Park has the structure to implement the Future Land Use Plan.” At the next meeting, the committee may continue the discussion on the relationship between the relatively new zoning districts adopted by Laurel Park and sewer availability within those districts with the possibility of experts being invited. Nichole, owner of Crate Wine, a business along the U.S. 64 West corridor, compiled information on her efforts to get sewer and reported back to the committee via email in July 2025. She was not at this meeting to discuss the topic.

Mary announced that she was interviewing planners, which could benefit the steering committee’s progress on the comprehensive plan update. She plans to have a planner on board in August 2025.

Next Steps for the Update process:

Future Land Use Map

Overall Map Development

Public Engagement Strategies (electronic, mail and/or newsletter, in person) sometime after August 2025.

The committee did not set a date for the next meeting; Monday was the expressed preferred day of the week.

Adjournment

The meeting was adjourned at 6:00 p.m.