



LAUREL PARK COMPREHENSIVE PLAN STEERING COMMITTEE
September 15, 2025, Meeting Minutes
Town on the Mountain Comprehensive Plan Update, Meeting 5

Attended:

Alexis Baker, Regional Planner, Land of Sky Regional Council
Carey O’Cain, Mayor Town of Laurel Park
Cara Reeves, Town Manager of Laurel Park
Philip Wiehe, Steering Committee Chair, Planning Board Chair
Denise Layfield, Steering Committee Recording Secretary, Parks and Greenways Board, Bee City USA Committee
Mary Margaret Licisyn, Planning Board Vice Chair
Nancy McKinley
Nicole Baumann, Crate Wine Market and Project

Absent:

Stephanie Eaves, Steering Committee Vice Chair
Scott Keels
Deb Bridges, Commissioner
Averee Refshauge, Yoga and Massage
Bobbie Trotter, Chief of Police
Luke Costlow, Planning Board Secretary, Gribbley Permaculture
Mark Morse, Board of Adjustment Chair
Anne Hartig, Laurel Park Bee City USA Committee
Cindy Rasmussen

Call to Order

Meeting was opened at 1:00 pm. by Chair Wiehe

Approval of Minutes

Minutes of July 24, 2025, meeting were approved unanimously by call of Chair.

Old Business

A brief discussion was led by Ms. Baker on the Technical Review Committee’s criteria and weighting for the Development Site Suitability Map. The Steering Committee reviewed the criteria and approved it unanimously by call of Chair.

New Business

Next, the Committee deliberated on the Comprehensive Plan Public Input Survey presented by Ms. Baker. The Committee asked for several revisions to the survey, including the addition of questions from the Parks and Greenways Survey.

The Committee agreed by consensus to extend the meeting to 2:45 pm to finish the discussion on the Survey.

Ms. Layfield and Chair Wiehe will work with Ms. Baker to incorporate all requested changes into the Comprehensive Plan Public Input Survey. Ms. Baker will send out the Survey to the entire Steering Committee once the Survey is updated.

Ms. Baker discussed strategies for public engagement. It was suggested that the Friends of Laurel Park be brought into the discussion. Ms. Baker will work to have the Survey distributed online and have paper copies available. It was also mentioned that posting information in kiosks or posting signs with a QR could be used to advertise the Survey. It is anticipated that the Survey will be released in October.

Two public engagement meetings are proposed after the Survey response period closes. The first meeting will incorporate feedback from the Steering Committee and the public into the current Comprehensive Plan. Land of Sky Regional Council Staff will organize the meeting and present the plan in stations with easel pads and information, reflecting each section of the Comprehensive Plan. The second meeting will include any additional comments to create a final draft for review and potential approval by the Planning Board and Town Council.

No meeting was set. However, there was a discussion about potentially having a virtual meeting.

Adjournment

The meeting was adjourned at 2:45 pm.