



Town of Laurel Park
Town Council Regular Meeting
August 19, 2025, at 9:30 AM
Town Hall - 441 White Pine Drive, Laurel Park, NC 28739

Microsoft Teams: [join the meeting now](#)
Meeting ID: 299 114 033 32
Passcode: LVba8U

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Approval of the Agenda
5. Consent Agenda
 - A. July Monthly Zoning Report
 - B. Minutes: 7/14/25 and 7/15/25
6. Old Business
 - A. Ecusta Crossing Improvement Guarantee Extension
 - B. Comprehensive Plan Steering Committee Update
 - C. Discussion of dead trees
7. New Business
 - A. Oath of Office for Town Commissioner
 - B. Appointment of Knox Crowell to Parks and Greenway
 - C. Approval of the Amendment to the Parks and Greenway Board Bylaws
 - D. Discussion of Cell Tower Lease
 - E. Discussion of Annexation and Sewer Service Agreement
8. Town Manager Report
9. Department Head Reports
 - A. Public Works
 - B. Fire
 - C. Police
 - D. Administration
10. Mayor and Commissioner Comments
11. Adjournment

Item 5A/B: Consent Agenda

Presenter: Mayor O'Cain

Attachment(s): Yes/No

- July Monthly Zoning Report
- Minutes: 7/14/25, 7/15/25

Item Summary: Approve/deny the consent agenda

Item 6A: Ecusta Crossing Improvement Guarantee Extension

Presenter: Town Manager Reeves

Attachment(s): Yes/No

Item Summary: Because WXZ Inc. has completed some but not all of the roads and infrastructure and their bond is set to expire on 6/30/24 they are required by state law to submit a performance guarantee to the Town. These subdivision regulations commonly include instillation of adequate water and sewer, construction and dedication of subdivision streets that meet Town or NCDOT standards, and provision of parks and recreation space.

“To assure compliance with these and other ordinance requirements, the ordinance may provide for performance guarantees to assure successful completion of required improvements.” (NCGS § 160A-372; 153A-331). If such guarantee is required the developer may choose a performance bond, a bank-issued letter of credit, funds held in escrow, or other financial assurances. A performance guarantee could assure improvements regardless of whether they will be dedicated to the public or remain private.

Suggested Motion: Approve/deny the performance guarantee extension for WXZ Inc. to complete all infrastructure related to public utilities.

Item 6B: Comprehensive Plan Steering Committee Update

Presenter: Philip Wiehe

Attachment(s): Yes/No

Item Summary: This is a monthly progress report on the status of the Comprehensive Plan update.

Item 6C: Discussion of Dead Trees

Presenter: Mayor O'Cain

Attachment(s): Yes/No

Item Summary: Town Council requested this discussion item.

Item 7A: Oath of Office for Town Commissioner

Presenter: Mayor O'Cain

Attachment(s): Yes/No

Item Summary: Marke Morse was appointed as Town Commissioner at the recent Work Session on August 14, 2025.

Item 7B: Appointment of Knox Crowell to the Parks and Greenway Board

Presenter: Town Manager Reeves

Attachment(s): Yes/No

Item Summary: The Parks and Greenway Board had a recent vacancy, and they would like to appoint Knox Crowell.

Suggested Motion: Approve/deny the appointment.

Item 7C: Approval of the Amendment to the Parks and Greenway Board Bylaws

Presenter: Town Manager Reeves

Attachment(s): Yes/No

Item Summary: The previous bylaws stated a quorum consists of four members. This change makes a quorum so that it is the majority of appointed members.

ARTICLE V

MEETINGS

Section 3.

A quorum of members shall be present in order to transact any business or take any action. A quorum shall consist of a simple majority of the appointed members. A record of members present at each meeting shall be maintained with the minutes.

Suggested Motion: Approve/deny the amendment.

Item 7D: Discussion of Cell Tower Lease

Presenter: Mayor O'Cain

Attachment(s): Yes/No

Item Summary: Town Council requested this discussion item.

Item 7E: Discussion of Annexation and Sewer Service Agreement

Presenter: Mayor Pro Tem Banta

Attachment(s): Yes/No

Item Summary: Town Council requested this discussion item.