

**Planning Board  
Regular Meeting Minutes  
November 12, 2024**

Chair Wiehe called the Regular Planning Board Meeting to order at 3:00 pm on November 12, 2024.

The following attended in person at Town Hall, 441 White Pine Drive, Laurel Park, NC 28739

Chair Philip Wiehe  
Vice Chair Mary Margaret Licisyn  
Secretary Jeff Pieper  
Luke Costlow  
Commissioner Paul Hansen – Council Representative  
Kaitlin Finkle

The following were absent:

Scott Gregg  
Moyland Rainey

**Approval of the Agenda**

Vice Chair Licisyn moved to approve the agenda, seconded by Mr. Costlow. Chair Weihe asked for discussion, there was none. The vote was unanimous in favor of the motion.

**Approval of the Minutes**

Vice Chair Licisyn moved to approve the minutes from August 13, 2024, seconded by Mr. Costlow. The vote was unanimous in favor of the motion.

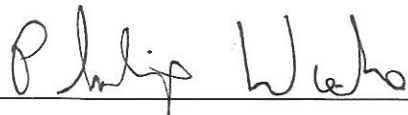
**New Business**

- a. Planning Board Appointment Recommendations
  - a. The Board members discussed the fact that there were many applications for the upcoming open seats on the Planning Board. Chair Weihe and Secretary Pieper both expressed their opinion that continuity of members Costlow and Licisyn would be most beneficial.

- b. Secretary Pieper made a motion to present Mary Margaret Licisyn and Luke Costlow to the Town Council as the Planning Board's recommendation to fill the upcoming open seats, seconded by Chair Weihe. This motion was unanimously approved.
- b. Comprehensive Plan Steering Committee Recommendation
  - a. The Board discussed the parameters of this role. It was noted that this will require attendance at meetings every other month over an 18 month period. It was also noted that this document will come before the Planning Board as part of its approval process.
  - b. After some discussion, a motion was made by Vice Chair Licisyn to present to Town Council Vice Chair Licisyn as our first choice candidate for this role. Additionally we would ask that Luke Costlow and Chair Wiehe be considered for two other seats on the Committee. The motion was seconded by Chair Wiehe. The motion received unanimous approval.
- c. Text Amendment for Signage
  - a. The Board discussed the types of signs, the origination of the various types and current location parameters. We concluded that each of these signs are in fact government signs and should be the only type of sign allowed in the Town's Right of Ways.
  - b. Secretary Pieper made a motion to amend UDO signage standards specifically Section 7.8.3: Exclusions G: Historic markers to add plaques, trail markers, and places of interest with Town Council approval. Council may still elect to delegate the approval of design and placement to various advisory boards. The motion was seconded by Luke Costlow and received unanimous approval.
- d. Discussion of consequences of Helene for Planning
  - a. The Board members had a general discussion of our role in future planning applications and planning dealing with issues that resulted from Hurricane Helene. This would include education of the residents on items dealing with storm water mitigation, keeping private stream beds clear of debris and continued diligence on steep slope construction applications. Additional comments were offered dealing with similar educational opportunities regarding fire prevention with the heavily landscaped residential sites on our mountain community.
  - b. No motions were required.

## **Adjournment**

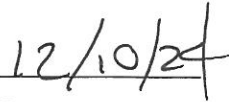
There being no further business, Chair Wiehe adjourned the meeting at 3:55 PM



Philip Wiehe, Chair



Jeffrey Pieper, Secretary



Date