





## TOWN OF LAUREL PARK AGENDA ITEM SUMMARY

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**Title of Item:** Land of Sky Stormwater Management Plan Contract

**Presenter:** Interim Town Manager Reeves

**Attachment(s):** Yes/No

**Summary of Item:**

The purpose of this Stormwater Management Plan (SWMP) is to establish and define the means by which the Town of Laurel Park will comply with its National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit and the applicable provisions of the Clean Water Act to meet the federal standard of reducing pollutants in stormwater runoff to the maximum extent practicable.

This SWMP identifies the specific elements and minimum measures that the Town of Laurel Park will develop, implement, enforce, evaluate, and report to the North Carolina Department of Environmental Quality (NCDEQ) Division of Energy, Minerals and Land Resources (DEMLR) in order to comply with the MS4 Permit number NCS000478, as issued by NCDEQ.

In preparing this SWMP, the Town of Laurel Park has evaluated its MS4 and the permit requirements to develop a comprehensive 5-year SWMP that will meet the community's needs, address local water quality issues, and provide the minimum measures necessary to comply with the permit. The SWMP will be evaluated and updated annually to ensure that the elements and minimum measures it contains continue to adequately provide for permit compliance and the community's needs.

Once the SWMP is approved by NCDEQ, all provisions contained and referenced in this SWMP, along with any approved modifications of the SWMP, are incorporated by reference into the permit and become enforceable parts of the permit.

**Council Action Requested:** Review and discuss the contract for the provision of Stormwater Management Plan.

**Suggested Motion:** Move to approve/deny the Land of Sky contract for the Stormwater Management Plan in the amount of \$3,000.



## TOWN OF LAUREL PARK AGENDA ITEM SUMMARY

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**Title of Item:** Land of Sky Technical Assistance Contract

**Presenter:** Interim Town Manager Reeves

**Attachment(s):** Yes/No

**Summary of Item:**

After the departure of the Town Manager was announced, and the Assistant to the Town Manager/Zoning Administrator was appointed as Interim Town Manager, staff reached out to the Land of Sky again for technical assistance. A new contract for interim Zoning Administration/Code Enforcement with the town of Laurel Park is proposed.

No new funds are required.

As requested, the contract has been setup as a project, with a total number of hours to pull from for FY25. The basic breakdown is as follows:

- 40 hours per month @ \$70.00 per hour = \$2,800
- \$2,800 Monthly Invoice (\$33,600 for the year)

**Council Action Requested:** Review and discuss the contract for the provision of Technical Service Assistance from the Land of Sky.

**Suggested Motion:** Move to approve/deny Land of Sky contract for the provision of Technical Service Assistance in the monthly amount of \$2,800.

**Title of Item:** Portable Toilets



**TOWN OF LAUREL PARK  
AGENDA ITEM SUMMARY**

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**Presenter:** Public Works Supervisor Brandon Johnson

**Attachment(s):** Yes/No

**Summary of Item:**

At the Town Council's regular meeting in June, Council asked Staff to get prices for installing portable toilets at Laurel Green Park.

Staff has contacted Griffin Waste and their seasonal handicap portable toilet is \$155 plus the variable fuel surcharge (13.75%) and tax for a total of \$188.21. This is billed every 4 weeks and serviced weekly until pick up date.

**Council Action Requested:**

Review submitted proposals and vote on the agenda item.

**Suggested Motion:**

Motion to approve a contract with Griffin Waste until \_\_\_\_\_.

**Title of Item:** Town Benches



## TOWN OF LAUREL PARK AGENDA ITEM SUMMARY

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**Presenter:** Public Works Supervisor Brandon Johnson

**Attachment(s):** Yes/**No**

**Summary of Item:**

At the Town Council's regular meeting in June, Council asked Staff to find out how many benches we had around Town and where they were located.

Staff has found the following:

- 13 of the current style green benches
- 6 of the small concrete benches
- 1 Cast iron and composite bench
- 2 Cast iron and wood benches

Rhododendron Lake has 8 of the green benches.

Jump Off has 2 of the green benches and the 2 cast iron and wood benches.

Little Laurel Green has 2 of the green benches.

Laurel Green has 1 concrete bench and the cast iron and composite bench.

Crystal Spring has 1 of the green benches.

The remaining concrete benches...

- One at Canal Dr. and Lake Dr.
- One near 2626 Laurel Park Highway
- One on Birchwood Dr. and Pinewood Circle.
- One at Laurel Park Highway and Roberts Dr.
- One at Orchard Circle and East Ramp.

**Council Action Requested:**

For discussion only.

**Suggested Motion:**

N/A

**Title of Item:** Tasks/Ongoing Projects



TOWN OF LAUREL PARK  
**AGENDA ITEM SUMMARY**

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**Presenter:** Interim Town Manager Reeves

**Attachment(s):** Yes/**No**

**Summary of Item:**

Staff requests any updates or project notification be added to the list shared with Council.

**Council Action Requested:** For discussion only.

**Suggested Motion:** N/A

**Title of Item:** Agenda Review for the Council Meeting scheduled for July 16, 2024



## TOWN OF LAUREL PARK AGENDA ITEM SUMMARY

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**Presenter:** Mayor O’Cain

**Attachment(s):** Yes/No

- Draft July 16, 2024, Town Council Agenda

**Summary of Item:**

The Town Council will hold their regularly scheduled Town Council meeting on the third Tuesday of the month, July 16, 2024, at 9:30am. The draft agenda is included with this memorandum for review.

**Council Action Requested:**

Staff requests the Town Council review the draft agenda and amend it at their pleasure.

**Suggested Motion:**

None





**TOWN OF LAUREL PARK  
AGENDA ITEM SUMMARY**

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**Town Council  
Regular Meeting  
July 16, 2024, at 9:30 a.m.**

**THIS MEETING WILL BE HELD ELECTRONICALLY AND IN PERSON  
Please visit [www.laurelpark.org](http://www.laurelpark.org) for more information**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Approval of the Agenda**
- 5. Consent Agenda**
  - A. July Monthly Report
  - B. Minutes for the June 13, 2024 Work Session
  - C. Minutes for the June 13, 2024 Closed Session
  - D. Minutes for the June 18, 2024 Regular Meeting
  - E. Minutes for the June 25, 2024 Special Meeting
  - F. Tax Collector Charge Resolution
- 6. Old Business**
  - A. WGLA Proposal
- 7. New Business**
  - A. Public Hearing- 1512 Brevard Road
- 8. Town Manager's Report**
- 9. Department Head Reports**
  - A. Public Works
  - B. Fire Department
  - C. Police
  - D. Administration
- 10. Mayor and Commissioner Comments**
- 11. Closed Session- NCGS 143-318.11(a)6-** consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.
- 12. Adjournment**